

THE RHODE ISLAND BOARD FOR LICENSING OF CHEMICAL DEPENDENCY PROFESSIONALS

OPEN SESSION MEETING MINUTES June 24, 2014

Members Present

James Gillen
Robert Marshall
Ian Knowles

Staff Present

Jane Morgan, Esq.
Linda Phillips
Arlene Hartwell
Donna Valletta

Members Absent

Richard Froncillo

1. Call to Order

The meeting was called to order at 8:42 AM with a motion by Ian Knowles and seconded by Robert Marshall.

2. Review and Approval of Minutes

The minutes of the OPEN Session meeting held on April 1, 2014 were reviewed. Ian Knowles moved that the minutes be approved. James Gillen seconded the motion. The motion carried on unanimous consent.

3. Administrative Issues

- The list of new LCDP Licensees was circulated and reviewed. Motion to accept was made by Robert Marshall and seconded by James Gillen. List of Licensees were unanimously approved.

3. Old Business

There was no old business for discussion at this meeting.

4. **New Business**

- There was no new business for discussion at this meeting.

5. **Adjourn to Executive (CLOSED) Session**

A motion was made by Ian Knowles and seconded by James Gillen to adjourn to the CLOSED Session at 8:45 am.

6. **Return to OPEN Session**

The OPEN session was called back to order at 11:25 am with a motion made by James Gillen and seconded by Ian Knowles. A motion was also made by Ian Knowles to seal the minutes of the CLOSED session, which was seconded by James Gillen and unanimously approved.

7. **Final Actions**

None

8. **Adjourn**

On a motion made by Robert Marshall and seconded by James Gillen, it was unanimously voted to adjourn at 11:25 am.

Minutes respectfully submitted by:
Linda Phillips, Board Manager
Rhode Island Department of Health